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Admission and Fee Regulatory Committee, Haryana
SCO-38-39, Sector-17 A, Chandigarh

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From

The Director General-cum-Member Secretary,
Admission & Fee Regulatory Committee,
Department of Technical Education,
SCO 38-39, Sector 17-A, Chandigarh.

To

The Principal,
Jeevan Jyoti Pharmacy and Medical Sciences,
Village Chajjunagar,
Tehsil & Distt. Palwal-121102.

Memo No. 352 /A&FRC

Dated: 08.06.2022

Subject: Proposal for fixation of fee for Diploma in Pharmacy Course for the academic session 2022-23.

On consideration of proposal for fixation of fee for D.Pharmacy Course for the academic session 2022-23 submitted by you, Admission and Fee Regulatory Committee has allowed the fee structure for the session 2022-23 onward for D.Pharmacy Course as follows:-

Tuition Fee (per annum)	₹43,000/-
Development Fee (per annum)	₹ 6,400/-
Total	₹49,400/-

The Committee also fix the students fund and caution money as follows:-

Student fund per student per year	Caution money-college (one time only) refundable	Caution money Hostel/Mess (one time from Boarders/hostellers only) refundable
₹1500/-	₹1500/-	₹1500/-

The above decision is conveyed for your information and necessary action. The detailed excerpt of the meeting concerning your fee proposal is separately enclosed to apprise you as to how your fee proposal has been dealt by the Committee.

The above fee is subject to the terms and conditions/guidelines mentioned in **Annexure 1 & 2**. The institute will also follow the guidelines already issued by this Committee from time to time.

You are requested to reflect the above fee in the prospectus and also on Website of your institute and submit a copy of the prospectus, when published, to the Admission and Fee Regulatory Committee for record.


DA/as above


Joint Director
Admission and Fee Regulatory Committee,
Haryana, Chandigarh.


Endst no. 353

/A&FRC

Dated: 08.06.2022

 A copy of the above is forwarded to Joint Director, Haryana State Technical Education Society, Panchkula for information and necessary action.


Joint Director
Admission and Fee Regulatory Committee,
Haryana, Chandigarh.



Excerpt from Minutes of Admission & Fee Regulatory Committee, Haryana meeting dated 26.05.2022 concerning the proposal for fixation of fee for D.Pharmacy course for the academic session 2022-23 of Jeevan Jyoti Pharmacy and Medical Sciences, Chajjunagar, Palwal.

Jeevan Jyoti Pharmacy and Medical Sciences, Chajjunagar, Palwal (later referred to as 'institute') has submitted the proposal for fixing of fee for the academic session 2022-23 for course 'D.Pharmacy'.

As per the information supplied by the institute, the Trust 'Ch. Heera Lal Memorial Educational & Cultural Society' established in the year 2002 has set up this 'institute'.

Provisional Fee for D.Pharmacy Course of the institute was earlier fixed vide order dated 18th of November, 2020 as follows:-

Sr. No.	Type of Fees	Amount in Rs.
1.	Tuition Fee per student per year	₹20,570/-
2.	Development Fund per student per year	₹3,085/-
3.	Student Fund per student per year	₹ 1,200/-
4.	Caution Money-College (One time, refundable)	₹ 1,500/-
5.	Caution Money-Hostel/Mess (one time from Boarders/Hostellers only, refundable)	₹ 1,500/-

 Student Fund: - The break up of the Student Fund shall be as under:-

Sr. No.	Type of Fees	Diploma
1.	Common Room Fee	₹50/-
2.	Medical Examination & Health Care	₹50/-
3.	Souvenir Fee	₹50/-
4.	Student Welfare Fund	₹200/-
5.	Student Aid Fund	₹150/-
6.	Youth Welfare Fee	₹500/-
7.	Identity Card Fee	₹50/-
8.	Sports Fee	₹150/-
	Total	₹1200/-

The above provisional fee was subject to the terms and conditions as mentioned in the order dated 18th of November, 2020. The institute submitted fee proposal on 13th of October, 2021 proposing fee for D.Pharmacy course as follows:-

Tuition Fee (TF)	₹70,000/-
Development Fee (DF)	₹ 5,000/-
Total Fee	₹75,000/-

The proposal submitted by the institute was considered by the Committee and sent to Sh. Neeraj Jain, worthy Chartered Accountant, Member of the Committee for scrutiny of the financial statements submitted by the institute with fee revision proforma and to give analysis report.

Sh. Neeraj Jain submitted analysis report on 29th of January, 2022 wherein he computed the fee for D.Pharmacy course, on the basis of financial statements/data submitted by the institute, as follows:-

Tuition Fee (TF)	₹43,000/-
Development Fee (DF)	₹ 6,400/-
Total Fee	₹49,400/-

Analysis report refers toward decisions of this Committee in the meeting held on 17.01.2019 concerning legal expenses, depreciation, interest on loan which cannot be taken into consideration as operational cost for determining the fee structure. In this meeting it was also decided that fee per student shall be computed on the basis of actual number of students admitted or 80% of the actual sanctioned strength, whichever is higher.

The analysis report submitted by Sh. Neeraj Jain was considered in the meeting of the committee held on 15th of February, 2022 and it was resolved as follows:-

"Resolved that the analysis reports submitted by Sh. Neeraj Jain, worthy CA Member be supplied to the Institutes. Its copy be also placed on the website www.techeduhry.gov.in and www.afrchry.techeduhry.gov.in. The Institutes be requested to place this report along with the notice, supplied to it, on its website and notice board for information to the students/their guardian/parents and representatives. The Institutes be also requested to allow inspection of the fee proposal and analysis report in their office, during working hours, to the parents/guardian and representatives of the students, if so requested by any of them. Institutes will apprise of compliance in this regard within 7 days of receipt of letter. For wide publicity the notice of consideration of fee proposal by Committee be also got published in one Hindi and one English Newspaper having circulation in State of Haryana.

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As per Section 17(2) of the Haryana Private Technical Educational Institution (Regulation of Admission and Fee) Act, 2012, the private technical educational institutions, parents or guardian and representative of students already studying therein may send their view point in writing with respect to the determination of fee within 3 weeks or latest by 08.03.2022. The matter will be considered in the meeting of the Committee on 15.03.2022 and the institutes, parents, guardian and representatives of the students may appear in person or through authorized representative for personal hearing in the meeting. If the Institutes, parents, guardian or representative of students wish to appear for personal hearing before 15.03.2022, they may seek appointment from Mrs. Anita, Deputy Director on her contact Number available on website www.techeduhry.gov.in and www.afrchry.techeduhry.gov.in.

It is further clarified that analysis report submitted by Sh. Neeraj Jain, worthy C.A Member has not been accepted by the committee so far. It will be considered along with viewpoints in writing and submissions of the Technical Institutions, representatives' /parents/ guardians of students of the institute, if any, received."

The analysis report was conveyed to the Institute and was also displayed on its website and Notice Board for information to the parents, guardian and representative of the students. A notice was also published to this effect in the newspapers The Times of India and Dainik Jagran dated 20.02.2022. The concerned parties were asked to appear before the Committee on 15th of March, 2022 at 11.30 AM. The analysis report was also displayed on the website of Technical Education Department www.techeduhry.gov.in and of this Committee <https://afrchry.techeduhry.gov.in>. None on behalf of the parents,

guardian or representative of the students of the Institute came forward to appear on 15.03.2022. No written submission on behalf of any student their representative, parents or guardian was received.

Before proceeding further to finalize the fee and keeping in view the interest of Justice, representative of the institute was called to attend the meeting of the Committee held on 15th of March, 2022. The Institute was also requested to place a notice on the notice board/website for the students, their parents/guardian and representative to appear for hearing before the Committee on that day at 11.30 AM. Similar notice was also placed on the website www.techeduhry.gov.in.

In the meeting held on 15th of March, 2022 Sh. Dharmavir Singh, Chairman and Ms. Raj Kumari, Accountant joined the meeting and requested for time to submit written submission on fee proposal and analysis report. Their request was allowed and the institute was required to send the written submissions and details of expenses shown under head "Other Expenses" within 10 days which were sent vide letter dated 25th of March, 2022. The proposal was ordered to be put up in the meeting dated 6th of April, 2022.

For the meeting of Committee held on 6th of April, 2022 for consideration of this fee proposal, Sh. Dharamvir Singh, Chairman and Ms. Raj Kumari, Accountant were nominated as authorized representatives of the Institute, however during the meeting, despite repeated calls none of them joined, as such, the matter was deferred.

Meeting of Committee held on 26.05.2022 for consideration of this fee proposal was attended by Ms. Raj Kumari, Accountant as authorized representative of the Institute. She submitted that in the analysis report, the statements of expenses of Institute, actual and projected, have been



duly looked into and the Institute feels satisfied if the fee as computed in the analysis report be allowed to be charged for D.Pharmacy course for the academic session 2022-23 onward. Similar view was also conveyed by the Institute vide e-mail dated 06.04.2022.

The Committee has carefully gone through the proposal submitted by the Institute and the analysis report. While fixing/revising the fee for any course the Committee is guided by the financial statements/data submitted by the Institute along with fee revision proforma. These statements/data was sent to Sh. Neeraj Jain, worthy Chartered Accountant Member of the Committee for analysis report. He on scrutiny of the financial statements/data submitted by the Institute prepared analysis report, supported with annexures extracted from the statement/data provided by the Institute. The same was supplied to the Institute and publicized on website of the Committee and of the Institute for information of parents/guardian and representatives of the students. The Institute fully agrees with the analysis report of worthy Chartered Accountant Member. No viewpoint/written submissions from parents/guardians and representative of the students was received on the analysis report.

The Committee, on perusal of fee proposal, financial statements enclosed, analysis report and the annexures with it, is of the view that the analysis report proposes the fee after taking into consideration the expenses of the institute on faculty (teaching and non-teaching), operational and maintenance expenses and fee charged by council, affiliating university and Haryana State Board of Technical Education, as permissible to be considered as per section 17 (1) of Haryana Private Technical Educational Institution (Regulation of Admission and fee) Act, 2012. The Fee for D. Pharmacy course offered by the institute was

provisionally fixed vide order dated 18.11.2020 of this Committee as ₹20,570/- (Tuition Fee) and ₹3,085/- (Development Fee) per annum. The fee computed in the analysis report is ₹43,000/- (Tuition Fee), ₹6,400/- (Development Fee), Total ₹49,400/- per annum.

Taking a rational view, on perusal and consideration of the fee proposal, analysis report and the oral submission by the representative of the Institute, it is resolved to fix the fee of the Institute for D.Pharmacy Course for the academic session 2022-23 onward as follows:-

Tuition Fee (per annum)	₹ 43,000/-
Development Fee (per annum)	₹ 6,400/-
Total	₹ 49,400/-

The Committee also fix the students fund and caution money as follows:-

Student fund per student per year	Caution money- college (one time only) refundable	Caution money Hostel/Mess (one time from Boarders/hostellers only) refundable
₹ 1500/-	₹ 1500/-	₹ 1500/-

The above fee is subject to the terms and conditions/guidelines mentioned in **Annexure 1 & 2**. The institute will also follow the guidelines already issued by this Committee from time to time.


Joint Director
Admission and Fee Regulatory Committee,
Haryana, Chandigarh.


Annexure-1

The above fee structure is subject to the following terms and conditions:

1. The fee shall be collected semester-wise at the time of start of semester and not for entire year.
2. Faculty shall be recruited as per AICTE/PCI/Council of Architecture or any other regulatory body (as applicable) Norms and pay scales/DA as approved by regulatory body (above) shall be given which shall be seen by State Fee Committee at the end of every financial year. If any faculty positions is found vacant or at less pay and perks, the proportionate amount may be recovered by the Admission and Fee Regulatory Committee and utilized for scholarships for weaker section students. The Institute shall submit statement to this effect by January end each year.
3. Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise account shall be separately maintained and included in college/ institution accounts. No diversion of fund from the institution shall be made. The Institutions shall submit the audited balance sheet up to 30th September of every year to the Admission and Fee Regulatory Committee.
4. The Freshships/scholarships, if any, shall be inclusive in Tuition fee.
5. The Society/Trust expenditure shall not be claimed in the Institution. The account of institution shall be separate from the account of Society/Trust.
6. The faculty status shall be updated in mandatory disclosures every month on website of the Institute.
7. Institutions are free to earn up to 5% of receipts through extra professional and academic activities such as short term and long term courses, training, consultancies, R & D projects, Placement activities etc. The funds so generated shall be utilized in establishing a corpus fund to take care of the staff development, student welfare, infrastructural development and any unforeseen expenses etc. (Separate account shall be maintained for receipts, expenditure and transfer of surplus to corpus fund).
8. Mandatory disclosures on format prescribed by AICTE or any other regulatory authority like PCI/Council of Architecture shall be updated by all the institutions from time to time and displayed on its website.
9. Against Capital investment, sufficient investment must be from corpus.

10. A copy of Guidelines issued by the Admission and Fee Regulatory Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money is attached.


Joint Director,
for Director-General-cum-Member Secretary,
Admission & Fee Regulatory Committee,
Technical Education, Haryana,
Panchkula.


Annexure-2

Guidelines issued by Admission and Fee Regulatory Committee, Haryana regarding charging of different amounts under various heads other than Tuition Fee, Development fund, Student fund, Caution Money.

1. Hostel & Mess charges:
Maximum ₹2000/- P.M. per student for ordinary room and maximum ₹2500/- P.M. for AC Room per student.
Mess Charges will be as per actual expenses on breakfast, lunch, evening tea and dinner. The Institute will pass a specific order in this regard and display it on the notice board and its website.
Boarding and lodging shall include water & electricity, reading room, computer centre, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands.
Laundry and Canteen etc shall be on actual basis and optional.
2. Transport:- It has to be as per actual, however not beyond Govt. fare per km. + up to 50%.
3. University/Board and Examination fee- as per actual.
4. Prospectus:- only once in the course and should not be more than Rs.1000/-.
5. Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs.750/-.
6. Insurance:- Actual basis.
7. Uniform:- If prescribed and supplied by the institute /university Rs.6000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Other requirements, if any shall be optional and chargeable.

Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to Admission and Fee Regulatory Committee before start of Admission process every year.